

SWAB MASTER LTD.
SAFETY MEETING
Monday, February 27, 2023

Attendance: Garth Smith, Hong Zhong Guo, Tammy Hall, Andre` St. Germain, Abe Giesbrecht, Farley Schellenberg, Neil Williams, Rick Kirby, Ren Chun Han, Stacy Kuzel

Meeting called to order at 10:00 am

Discussion:

- Minutes of last meeting were reviewed.
- IPC Canada – **2023 Fluid Hauling Loading & Unloading Orientation & Contractor HSE Orientation** for those that work on IPC locations. These orientations need to be completed ASAP! These are orientations through ISN.
- Hong brought up the issue of greasing units properly. It appears that some are missing the rear axle when greasing. It is imperative that the operators make sure that the driveshafts and all parts that are to be greased, get plenty of grease. Garth explained that damage can happen when forgetting to inflate your airbags because it changes the pitch. If this happens repeatedly it will knock your u-joints out and it can cup your tires.
- Hong discussed an incident regarding surface contamination left by one crew on a lease. This was brought to Hong's attention and the crew responsible for leaving the location in this manner was sent back to clean it to regulatory condition. Always make sure that you clean up your location when you leave. If you are unable to remediate the contaminated soil due to the frozen temperature, then you must contact the company representative to disclose the reason for not performing the cleanup and discuss a plan going forward.
** If you show up on a site and see contamination left by another party, please take photos and document date and time, as well as bringing this to the attention of the company rep.
- Hong said make sure to check and differentiate between ATF and antifreeze (they are both red) before pouring into your unit. Garth said we have lots of empty jugs. Make sure you fill the correct jug and put an identification tag on it. Label all the oils because you use lots of different types and the unlabeled jugs get disposed of each year because they were unidentifiable miscellaneous oil.
- Communication between crews and management – you must call or text Hong when you are back at home base each day. If Hong is away, then contact Garth. Always keep communication between the rig and the tank truck driver in case there are any issues. This is not a suggestion, it is mandatory!
- Safety Bulletin – Men's Mental Health in Canada – Research indicates that workers in the oil & gas industry, suffer from a higher degree of anxiety and depression than the general population. They typically under-utilize mental health services. Men are more likely to turn to drugs or alcohol during periods of anxiety and depression instead of seeking professional help. Sun Life benefit program offers paramedical services such as counselling etc.

- Impairment in the workplace – Impairment is identified as a hazard or creates an unsafe work situation; the employer, supervisor, workers, and other work site parties have the obligation to ensure that this does not adversely affect health and safety on the work site. It is your responsibility to disclose known impairments without needing to disclose the cause of the impairment – this will be kept confidential.
- Hazard Assessment – Often we become complacent with our hazard assessments when they are the same day in and day out. However, they are not! Studies have shown that we often only identify about 45% of the hazards that could be present. It is human nature to identify hazards such as heights, gravity, or motion. Do not lose sight of the other hazards such as chemical, temperature, electrical, and pressure. Garth said that hazard assessments are becoming complacent with remarks, typically just writing “follow all procedures”. You must identify hazards and safety issues and document them accordingly. We will be experiencing an audit this year and we need proper and completed documentation of all types.
- Drive Scores (Safety Summary Report) Individual drive scores vs. fleet – Based on speeding, hard braking, hard cornering, and hard acceleration. Hong will address the scores with those that were not present at the meeting. These scores are obtained through the Motive Dashboard.
- Hard hats – please check your hard hats and make sure they have not expired or have cracks or any defects.

Safe all ways, always safe!

Meeting Adjourned 11 am