



## PLEDGE OF CONFIDENTIALITY

In the course of employment with **Swab Master Ltd. ('the Company')**, employees may become privy to information or documentation pertaining to confidential matters such as **pricing, equipment details, wages etc., or may be involved in processes in which confidential matters or incidents are discussed.**

The obligation of confidentiality applies to all past and present Swab Master Ltd. employees. It is the policy of the Company that all confidential business information relating to the company must be used solely for business purposes. Employee desires to give, and Swab Master Ltd. desires to accept from the Employee, a covenant not to engage, either directly or indirectly, in competition with, or to solicit any customer, client or account or Swab Master Ltd.

*Employees are expected, as part of their employment contract, to maintain this confidentiality and refrain from divulging or disclosing any information which may damage reputations or influence proceedings. As such you will be expected to refrain from discussing or releasing such information in any form whatsoever except as required by Swab Master Ltd.'s policies or legal requirements. All company records are the sole property of the Company and are to remain as such.*

Information to the press and media will be the responsibility of management and employees should defer all questions and responses to management.

I \_\_\_\_\_ will not, except as required by law, either during the term of my employment with Swab Master Ltd. or at any time thereafter, directly or indirectly, by any means whatsoever, divulge, furnish, provide access to, or use for any purpose other than the purposes of Swab Master Ltd., any confidential information. This includes secrecy in regards to all business pricing, vendors, customers and employees of Swab Master Ltd.

Employee signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_