

## SWAB MASTER LTD.

# Monthly Bulletin –MAY ‘23

### Change highlights: Oil and gas wells – Part 37 in the OHS Code

#### New definitions:

The following definitions have been added to improve clarity.

“Swabbing unit” means equipment used for well swabbing.

“Well servicing” means maintenance work performed on an oil, gas, or geothermal energy well to bring the well into initial production, after completion of initial production, during extraction activities, during decommissioning of the well and during any ancillary activities associated with these operations.

“Well stimulation” means an activity performed to restore or enhance the productivity of a well.

“Well swabbing” means a process to remove fluids from an oil or gas well to increase well productivity.



## SAFETY MANUAL REVIEW

### *EL 11 Commercial Transportation Hours of Service Regulations:*

*All staff will comply with all applicable Federal and Provincial Hours of Service Regulations.*

At least the following steps will be taken:

- Retain all log records in a systematic manner
- Retain all log records for at least 6 months;
- All radius drivers to ensure that the shift start, and end times are recorded accurately
- Dispatchers must be aware of a driver’s available hours BEFORE and DURING a trip to ensure that maximum allowed hours are not exceeded
- Audit all daily logs for “form and manner” items and take appropriate disciplinary action
- Audit all daily logs of new drivers for 6 months for falsification and for exceeding daily and cyclic hours limits
- Audit a random sample of daily logs of all drivers for falsification and for exceeding daily and cyclic hours limits
- Audit lease drivers with the same frequency as Company drivers, if applicable.
- Discipline, re-train and terminate drivers, as required, to ensure compliance.

Swab Master Ltd. will provide training in Hours-of-Service regulations when a new employee is hired and is finished probationary period, and as required afterwards.

All dispatchers must ensure that no driver is dispatched without sufficient driving hours available to complete the trip.

For all trips over 160-kilometer radius, an ELD must be mounted in the NSC unit and corresponding app paired to the ELD as required by law. Logs must be submitted within 20 days of their completion. The HS Representative will review all logs. All identified violations may result in reviewing, retraining, and possibly disciplinary action.

***\*\*Drivers are required to carry at least 14 days of logs regardless of what cycle they are operating under.***

The following are working hour restrictions as set out by the Federal Commercial Vehicle Drivers Hours of Service Regulations and by the Alberta Drivers’ Hours of Service Regulation:

- Maximum 13 hours driving per work shift
- Maximum 14 hours on duty per work shift

## SWAB MASTER LTD.

# Monthly Bulletin – MAY '23

## COMPANY NEWS

### MAY Safety Focus: Spring/Summer Driving Conditions

Throughout the spring and summer months, collisions tend to occur based on several factors and conditions. Below are some tips for driving in rapidly changing road conditions:

**Changing road conditions** – for example, dusty road conditions caused by vehicles and farming equipment making for low visibility, soft shoulders, overland flooding, wash outs, road bans or closures due to area wildfires.

**Pay attention to your surroundings** – many incidents can be avoided by removing any distractions and looking ahead to anticipate the hazards. Wildlife, weather, road conditions, other drivers, and minimal road width due to oversized equipment (industry or farming) can be a challenge.

**Maintain an adequate following distance** – one of the biggest risks while driving is not allowing enough time to react to the actions of the driver in front of you. Keep the “3 second rule” in mind as a minimum spacing distance, as it will need to increase when driving on low traction surfaces.

**Watch your speed** – posted speed limits are for ideal conditions only. Drive for the conditions and at a speed that allows you to safely control your vehicle.

**Secure all cargo in your vehicle** – Anything that is not secured down can become a projectile in the event you are in a collision

**Safety is as  
simple as ABC...**

**... Always Be  
Careful!**



479 Aquaduct Drive  
P.O. Box 1210  
Brooks, AB T1R 1C1  
Dispatch: (403) 793-0033  
Office: (403) 794-0034  
Fax: (403) 362-4069  
reception@swabmaster.ca

## THE LAST LAUGH



**Your driving  
affects  
everyone!**