

Monthly Bulletin – JUNE '22

OH&S CODE REVIEW

Part 2 Hazard Assessment, Elimination and Control

Hazard assessment 7(1) An employer must assess a work site and identify existing and potential hazards before work begins at the work site or prior to the construction of a new work site.

8(1) An employer must involve affected workers in the hazard assessment and in the control or elimination of the hazards identified

9(1) If an existing or potential hazard to workers is identified during a hazard assessment, an employer must take measures in accordance with this section to (a) eliminate the hazards, or (b) if elimination is not reasonably practicable, control the hazard. 9(2) If reasonably practicable, an employer must eliminate or control a hazard through the use of engineering controls.

9(4) If the hazard cannot be eliminated or controlled under subsections (2) or (3), the employer must ensure that the appropriate personal protective equipment is used by workers affected by the hazard. 9(5) If the hazard cannot be eliminated or controlled under subsections (2), (3) or (4), the employer may use a combination of engineering controls, administrative controls, or personal protective equipment if there is a greater level of worker safety because a combination is used.

10(1) If emergency action is required to control or eliminate a hazard that is dangerous to the safety or health of workers, (a) only those workers competent in correcting the condition, and the minimum number necessary to correct the condition, may be exposed to the hazard, and (b) every reasonable effort must be made to control the hazard while the condition is being corrected.

SAFETY MANUAL REVIEW

ELEMENT #2: HAZARD IDENTIFICATION & ASSESSMENT

Purpose: To develop and maintain a listing of all tasks performed by Swab Master Ltd. employees and identify all hazards associated with the tasks. In accordance with workplace safety and Occupational Health & Safety regulations Swab Master Ltd. will ensure that all employees' work together in identifying hazards associated with a task and in implementing control measures.

Responsibility: Management, Supervisors and Workers are responsible for development of all hazard assessments for all tasks performed.

Management's Responsibility: Management is responsible to ensure that assessments cover all known or potential hazards and that control measures are adequate. They are to be reviewed on an annual basis with a worker who is exposed to the hazards. It is management's responsibility to oversee that hazard assessments are conducted, and corrective action has taken place. Management will also take every reasonable measure to ensure employees have been trained in Hazard Identification, Assessment and Control.

Employees are responsible to see that hazards have been identified and addressed prior to starting the work, to report any hazards, whether they are able to correct them or not and to notify co-workers of hazards they identify on site and to complete any training offered in hazard identification, assessment, and control. A contractor must ensure that any employer on a work site is made aware of any existing or potential work site hazards that may affect that employer's workers. Formal training is provided for hazard identification and risk assessment for senior management and all employees at the time of their orientation upon being hired by the company.

DEFINITIONS Hazard: any circumstance or condition, which poses the risk of an accident. Hazards are identified as either health or safety hazards. Health Hazards are not immediately seen or felt but result in chronic (long term) effects such as asbestos, dusts, repetitive strains, noise, etc. Safety Hazards that have immediate effects such as cuts, bruises, sprains, strains, burns, etc.

Incident: any unplanned and unwanted event which results in damage or injury, or which could have resulted in damaged or injury (near miss).

Hazard Assessment: is a thorough examination of an operation for the purpose of identifying what actual and potential hazards exist. A hazard assessment is conducted with the direct involvement of the manager when starting a safety program. It should also be conducted when setting up on a new jobsite. In addition to inspections, some organizations do a formal hazard assessment periodically. The formal hazard identification and risk assessment process is used at every job site before any work is performed by any employee. This process includes tail gate meetings, pre-job safety evaluation and reporting, and discussions with all officials in charge of the site(s) where the work is performed.

Controls to eliminate or alleviate each hazard or risk should be noted as well. Fire and explosion hazards should be noted as well as controls to prevent such an event. Emergency controls must be identified prior to work commencing. If a new activity or task is temporarily introduced on site, work must stop until the task has been reviewed, all hazards and risks have been identified and, all personnel on site is aware of the controls that need to be implemented to prevent an occurrence. This includes any temporary task introduced by Swab Master and its employees or any other company employees on site. If any hazards are noted that are particular to the specific site, it should be written up on an Opportunity Report and reported to the Supervisor. It should also be brought to the attention of the company representative. They are considered the Prime Contractor of this location and should be aware of any hazardous environment. Ensure the Opportunity Report is completed and turned into the office for processing and tracking. The report will then be added to the safety agenda by the HS Representative, and it will be discussed in full with all employees.

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COMPANY NEWS

- Swab Master scored 99% on the Health & Safety Audit. Great job everyone!
- Keep on keeping safety at the top of your daily checklist.
- Everyone needs to be aware of the formal hazard assessment process. New employees please take time to educate yourself, so you understand the risks and mitigation in place for your health and safety.
- When any safety deficiency is found at ANY time, on ANY inspection, it should be noted on an Opportunity Report and followed up accordingly.

**Safety is as
simple as ABC...**

**... Always Be
Careful!**



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THE LAST LAUGH



**Garth would like
to know whose
baby pic this is.**