

SWAB MASTER LTD.
SAFETY MEETING
WEDNESDAY, JANUARY 5, 2022

Attendance: Garth Smith, Andre St-Germain, Neil Williams, Abe Giesbrecht, Stacy Kuzel, David Tobin, Starla Smith, Lukas Sehn, Farley Schellenberg, Terry Schmidt, Brad Hanrahan, Ren Chun Han, Hong Guo

Meeting called to order at 10:00 am

Discussion:

- Welcome Brad, Terry and Jorge!
- Know your toolstring, check many times per day and record on swab report
- Travel hours/Rig hours – on shallow gas wells, travel time must be recorded on timesheet, not as rig. Record rig hours only when travelling with the rig and/or tank truck.
- Opportunity Reports- to be filled out when a repair is made. Please record where the part was purchased or if the part was inventory, to make matching the report with the invoice easier for the office.
- Rig Inspections/man down drills/emergency drills – reminder to complete
- Fire Extinguisher/First aid checklist – a checklist will be made and laminated or added to the binders for the units.
- Task sheet – a task sheet has been drafted and will be available shortly.
- Procedure reviews – Pouring Rope Socket/Slip & Cut Sandline/Sandline Inspection procedures were reviewed. Revisions will be made and procedures updated.

Meeting Adjourned 10:50 am