

SWAB MASTER LTD.
SAFETY MEETING
MONDAY, OCTOBER 24, 2022

Attendance: Garth Smith, Starla Smith, Hong Zhong Guo, Tammy Hall, Andre` St Germain, David Tobin, Abe Giesbrecht, Farley Schellenberg, Stacy Kuzel, Ren Chun Han, Chad Latham

Meeting called to order at 10:00 am

Discussion:

- Minutes of last meeting were reviewed.
- Welcomed newest team member – Chad Lathom. Chad will be working out of the Brooks area.
- AED Video Presentation – We have an AED (Automated External Defibrillator) unit in the shop located by the first aid station. The video presentation is a quick information session to show how to use the AED. If we ever need to use the AED, make sure to follow our man down policy by sounding the horn.
- Sun Life - Coordination of Benefits – You will now be able to submit medical-related COB on the ‘my Sun Life mobile app’ or mysunlife.ca. Contact Marj for any further information.
- Fluid Transfer Reports – Please provide the unit number on the report. It is time consuming for Marj to have to track this information.
- Energy Safety Canada – Safety Alert: Worker’s Leg Amputated by Parted Sand Line: A well service crew was swabbing when the swab assembly reached the top of the well and parted the sand line. The rig manager was manually spooling the last six wraps of the sand line and became entangled in the parted line. The driller reacted, moving the throttle in the wrong direction and energized the line, which cinched on the rig manager’s leg. The rig manager was launched into the raising ram of the service rig and sustained a leg amputation and other serious injuries. (See hand out)

Regarding this alert: Garth said always remember to be cautious when you are in and out of the holes a bunch of times a day and running at a higher speed, you might tag high and get slack in the line - get packed off and get everyone out of the way. Because if you have accumulated a bunch of line and suddenly it falls through a mud plug etc, that line will whip and have no mercy. It has the potential to be fatal.

- Truck Scheduled Maintenance Form: These forms are mandatory! This form must be filled out each time a unit is serviced ie. Oil changes etc. Once the form is filled out, place it in the office mailbox in the shop. The form should accompany an opportunity report. This paperwork is then processed in the office and a copy put back in the service binder.
- CNRL – Dry weather conditions. Have extinguishers, water cans, shovels etc. available in case of a fire. This applies for every company and all locations.
- Hammer handles – Hong talked about an incident that happened with another company, using a hammer with an unsecured handle. The hammer flew off and nearly hit the helper in the face. Hong said be mindful of your tools. If a tool is compromised in any way, either fix it if possible, or replace it. We have tags to tag out and ribbon to flag them. Garth said you should have an ongoing list of parts,

repairs, supplies and things you need when you get back to the shop. Don't leave it until you are ready to leave the next day.

- Hong said that when you use rags from the rag bin, do not throw them away if they can be washed. If they are covered with oil or grease, then discard them. We are going through too many rags that can be washed and used again.
- Hoodies/Torxen – No hoodies on Torxen locations. Have enough gear that you do not need to wear a hoodie for extra warmth. Other companies are likely to adopt the same rule.
- Garth said due to an industry shortage we can't get any more 3 x 19 line. We now must use 5 x 7 which is not nearly as forgiving, and threads can open up when you are tagging hard. Be aware that you need to handle this line with more TLC – Hong removed 2710m of good used sand line from R9 and installed on R5 – Then installed 4363m of new Deacero ½" onto R9
- The season is getting colder now so make sure that the units are ready for winter. Also, take the bug screens off the units so the frosty days won't clog them with ice.
- Clean up the wash bay when you are finished. The stuff you take off your unit before you wash it, needs to go back on the unit. Too much is left behind.
- Drops Program – We will get training for those that will require it.
- Safety Tickets and Company Orientations – Please check expiration dates and keep your tickets current. Make the office aware of the tickets or orientations about to expire before they are due!
- Time Sheets – Starla asked that you mark down your hours to please identify which unit you are using. We need this to project the revenue for each unit.
- David said to remember to attach the winch line on the same side of the saver head to stop any damage to the saver head. Garth asked that anyone who is not very familiar with building saver heads can help switch the body over and learn how to put o-rings on etc and rebuild the saver head. Be comfortable with this process as you might need to rebuild one in the field.
- Farley said that if you lift the hood on the rig/truck make sure that when you close it that it latches. It's always good to do a walk around the unit before you leave.
- No venting of petroleum products in the shop! Make sure your vents are closed on your unit before you enter the shop – the vapors can accumulate in the heated shop and cause an explosion!

Safe all ways, always safe!

Meeting Adjourned 11:00 am