

SWAB MASTER LTD.

Monthly Bulletin – JANUARY '24

OH&S CODE REVIEW

OH&S Part 3 Specifications and Certifications

12 An employer must ensure that
(a) equipment is of sufficient size, strength and design and made of suitable materials to withstand the stresses imposed on it during its operation and to perform the function for which it is intended or was designed,
(b) the rated capacity or other limitations on the operation of the equipment, or any part of it, or on the supplies as described in the manufacturer's specifications or specifications certified by a professional engineer, are not exceeded



SAFETY MANUAL REVIEW

HAZARD ASSESSMENT

Purpose: To develop and maintain a listing of all tasks performed by Swab Master Ltd. employees and identify all hazards associated with the tasks. In accordance with workplace safety and Occupational Health & Safety regulations Swab Master Ltd. will ensure that all employees' work together in identifying hazards associated with a task and in implementing control measures. The hazard assessments will be completed in compliance with Part 2 of the Occupational Health & Safety Code, which may be read in your supplied OH&S Booklet or online at: alberta.ca/alberta-queens-printer.aspx

Responsibility:

Management, Supervisors and Workers are responsible for development of all hazard assessments for all tasks performed.

Management's Responsibility: Management is responsible to ensure that assessments cover all known or potential hazards and that control measures are adequate. They are to be reviewed on an annual basis with a worker who is exposed to the hazards. It is management's responsibility to oversee that hazard assessments are conducted, and corrective action has taken place. Management will also take every reasonable measure to ensure employees have been trained in Hazard Identification, Assessment and Control.

Employees are responsible to see that hazards have been identified and addressed prior to starting the work, to report any hazards, whether they are able to correct them or not and to notify co-workers of hazards they identify on site and to complete any training offered in hazard identification, assessment, and control.

A contractor must ensure that any employer on a work site is made aware of any existing or potential work site hazards that may affect that employer's workers.

Formal training is provided for hazard identification and risk assessment for senior management and all employees at the time of their orientation upon being hired by the company.

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COMPANY NEWS

**Safety is as
simple as ABC...**

**... Always Be
Careful!**

- Winter clothing – make sure to dress for the elements. Cold temperatures are tolerable if you layer up and stay dry. Having extra socks and gloves handy if you get wet hands or feet, can be the difference between having a good day vs a very bad day.
- When a deficiency is found on ANY inspection, it should be noted on an Opportunity Report and followed up accordingly. Attach all invoices with these reports.
- Housekeeping - Please keep all workstations and shop bays neat & tidy. Keep rigs and equipment clean and organized.
- Please ensure all December Kilometer & Fuel Reports are submitted by the 15 of the January.

GOAL OF THE MONTH:

1 Man Down / Emergency Response Drill



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